



MINUTES – March 6, 2024 - 8:00 AM
BENTON COUNTY EMERGENCY SERVICES EXECUTIVE BOARD
SPECIAL MEETING
Benton County Emergency Services ~ Decision Conference Room
651 Truman Avenue, Richland, WA

Call to Order

The meeting was called to order at 8:00 a.m. by Chair Jon Amundson.

Attendance

Members

Michael Alvarez <i>(Remote)</i>	Benton County (2 Votes)
Mike Gonzalez <i>(Remote)</i>	Franklin County (2 Votes)
Lisa Beaton <i>(Remote)</i>	City of Kennewick (2 Votes)
Kevin Crowley <i>(In for Adam Lincoln)</i>	City of Pasco (2 Votes)
Jon Amundson <i>(Remote)</i>	City of Richland (2 Votes)
Rachel Shaw <i>(Remote)</i>	City of Prosser (1 Vote)
Brent Gerry <i>(Remote)</i>	City of West Richland (1 Vote)
Lonnie Click <i>(Remote)</i>	Benton County Fire Districts (1 Vote)

Absent

Adam Lincoln	City of Pasco (2 Votes)
Bill Reed	City of Benton City (1 Vote)
Duane Szendre	Benton PUD (1 Vote, Microwave Only)

Also Present: BCES Executive Director Jay Atwood; BCEM Manager Deanna Davis; BCES IS Manager Doug deGraaf; Accounting Specialist Jordan George; Administrative Assistant/Board Secretary Carole Cimrhakl

Other Attendees: Benton County Deputy Administrator Matt Rasmussen *(Remote)*; Franklin County Fire District 5 Chief Bryan Thornhill *(Remote)*; Kennewick Director of Management Services Christina Palmer *(Remote)*; West Richland Police Chief Thomas Grego *(Remote)*; Richland Assistant City Manager Drew Florence *(Remote)*; Prosser Interim Police Chief John Markus *(Remote)*

Approval of Agenda

BRENT GERRY MOVED AND LISA BEATON SECONDED THE MOTION TO APPROVE THE AGENDA AS PRESENTED. ALL WERE IN FAVOR. MOTION CARRIED 13-0.

Public Comments

There were no public comments.

Approval of Consent Calendar

Director’s Report

Items of Business

Benton County Emergency Services (BCES)

- I. Benton County Emergency Services 3rd Amended and Restated Interlocal Agreement – Approval

This update provides the ability to move forward with capital improvements specific to the Microwave Project and will be a bi-county project, funded and owned by the Big 5 (cities of Pasco, Kennewick, Richland and Benton and Franklin Counties). A special thank you and appreciation to Heather Kintzley and all the agency attorneys for getting the ILA revised so quickly and setting us up well for future projects.

The next step requires the revised ILA to be approved by each agency's board before March 31. The City of Richland, Kennewick and West Richland committed to presenting March 19th. The City of Pasco committed to presenting in March before month's end and the City of Prosser will present March 12. Benton County will present on March 19 or 26. Richland City Manager/BCES Executive Board Chair Jon Amundson together with BCES Executive Director Jay Atwood will draft a staff report to share with board members to use when they present the ILA to their respective boards.

BCES Executive Director Jay Atwood advised that Benton PUD has withdrawn as a voting member but would like to remain a user. Due to the timeline crunch, Benton PUD did not provide the indicated 6-month notice but given the circumstances, we feel this is a unique situation. We anticipate receiving an official letter from them today. Once received, it will be forwarded to board members for their review.

LISA BEATON MOVED AND MICHAEL ALVAREZ SECONDED THE MOTION TO APPROVE THE THIRD AMENDED AND RESTATED INTERLOCAL AGREEMENT FOR BENTON COUNTY EMERGENCY SERVICES. ALL WERE IN FAVOR. MOTION CARRIED 13-0.

Benton County Emergency Management (BCEM)

Southeast Communications Center (SECOMM)

800MHz System

Benton County Microwave System

Strategic Advisory Team (SAT)

BCES/BiPIN Consolidation

Discussion Items

Announcements

Adjournment

The meeting adjourned at 8:09 a.m.

APPROVED:



Jon Amundson, BCES Executive Board Chair

Date Approved: March 28, 2024

ATTEST:



Carole Cimrhakl, BCES Board Secretary

Date Published: April 16, 2024