



Agenda  
Benton County Emergency Services Executive Board Special Meeting  
Thursday, December 8, 2022 ~ 7:30 AM  
Benton County Emergency Services ~ Decision Conference Room  
651 Truman Avenue ~ Richland, WA

---

## **Benton County Emergency Services (BCES) Executive Board Special Meeting**

### **Call to Order**

### **Attendance**

**Approval of Agenda** (Approved by Motion) Voting Members: All voting members except Benton Public Utility District

### **Public Comments**

**Consent Calendar** (Approved by Single Motion or Voting Members May Pull and Transfer Agenda Items to their Respective Item of Business for Discussion) Voting Members: All voting members except Benton Public Utility District

1. Approval of the DRAFT October 27, 2022 Benton County Emergency Services Executive Board Meeting Minutes  
- Jon Amundson, City Manager

### **Director's Report**

2. Manager's Report  
- Jay Atwood, BCES Executive Director

### **Items of Business**

Benton County Emergency Services (BCES) (Approved by Motion) Voting Members: Cities of Kennewick, Pasco and Richland; Benton and Franklin County - 2 votes each. Benton County Fire District; Cities of Benton City, Prosser and West Richland - 1 vote each.

3. Establishment of a VHF Fund - Approval  
- Jay Atwood, BCES Executive Director
4. Renewal of the Benton County Emergency Services Operating Contract Between City of Richland and BCES for Calendar Years 2023-2027 - Approval  
- Jay Atwood, BCES Executive Director
5. Hexagon CAD Upgrade Project Change Orders 1 and 2 - Approval  
- Jay Atwood, BCES Executive Director

Benton County Emergency Management (BCEM) (Approved by Motion) Voting Members: Cities of Kennewick and Richland; Benton County - 2 votes each. Cities of West Richland, Prosser and Benton City - 1 vote each.

and Richland; Benton County - 2 votes each. Cities of West Richland, Prosser and Benton City - 1 vote each.

6. Benton County Columbia Generating Station Emergency Preparedness Plan- June 2022 - Approval  
- Jay Atwood, BCES Executive Director

Southeast Communications Center (SECOMM) (Approved by Motion) Voting Members: Cities of Kennewick, Pasco and Richland; Benton and Franklin County - 2 votes each. Cities of Prosser and West Richland; Benton County Fire Districts - 1 vote each.

800MHz System (Approved by Motion) Voting Members: Cities of Kennewick and Richland; Benton County - 2 votes each.

Benton County Microwave System (Approved by Motion) Voting Members: Cities of Kennewick and Richland; Benton County - 2 votes each. Benton Public Utility District - 1 vote each.

### **Discussion Items:**

7. VHF - Update  
- Tom Huntington, Fire Chief

### **Adjournment**

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.